

Irkutsk, Russia

# WELCOME TO BSUEL!

## GUIDE FOR INTERNATIONAL STUDENTS



**Baikal State University of Economics and Law**

## **Baikal State University of Economics and Law - 85 years serving Russia**



Baikal State University of Economics and Law welcomes you and offers a number of contemporary and demanding Master and Bachelor programs.

We support the traditions of Russian classic universities and combine them with the best and state-of-the-art foreign research schools.

Our university employs highly qualified faculty with 125 people having the degree of Doctor Habilitus and more than 700 PhD.

Our students gain high professional and communication skills, feel the necessity of life-long learning, which is based on innovative nature of today's economy, introduction of new technologies in all areas of human life.

Discover the world of business and law with Baikal University!

*Rector, Doctor of Science in Economics,  
Professor Alexander P. Sukhodolov*

# GENERAL INFORMATION

## Why choose BSUEL?



Baikal State University of Economics and Law is a great choice for highly motivated young people interested in professional development in economics and law with cross-cultural environment.

The core mission of BSUEL is entering global higher education market with various contemporary Master`s programs and providing high quality of teaching and staff development.

BSUEL has strong partnership relations with many foreign universities through educational activities, international research, faculty and students exchange. The valuable outcomes of BSUEL international cooperation resulted into a membership in numerous educational research associations, foreign students` enrollment growth, academic mobility promotion, double-degree programs development, holding international research events and other.

BSUEL today:

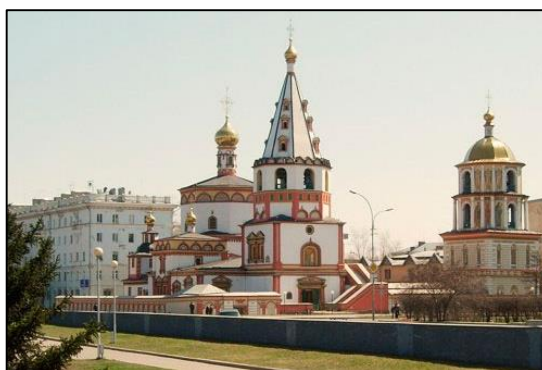
- 13 faculties;
- total 20000 students;
- 1000 academic staff (including 125 Doctors habil. and 575 PhDs);
- 30 academic buildings provided with up-to-date educational facilities for 30000 students;
- culture and leisure center with a movie hall;
- computer network with 1500 PCs with free access to the Internet; a library containing 1250000 books; 14 reading halls;
- cafes and canteens in all academic buildings.

## Our location

We are located in the heart of Siberia – Irkutsk. The city has taken on several roles in its more than 350 years of existence, including expedition base for explorations of Siberia, city of exiles, and gold rush town, just to name a few. The city's nicknames include the "capital of Eastern Siberia," and even "Paris of Siberia".

Proximity of sacred Lake Baikal and the Angara River determine the soul of the city and its people: calm, kind, patient and generous.

Modern Irkutsk is a historical city, which combines magnificence and unique nature of a historical center with blocks of modern buildings and traditions of one of the most intelligent and educated Siberian city with high industrial, research and educational potential.



# BEFORE LEAVING HOME

## 1. Getting the invitation

Foreign students are required to get a student type of visa for studying in BSUEL. In order to get a visa invitation (for getting an *one-entry visa* in the Russian Embassy or Consulate in your country of residence) you need to fill the form that can be downloaded on our website [www.welcome.isea.ru](http://www.welcome.isea.ru) in the section “**It’s important**” and get prepared the following documents:

- a scan of your legalized **certificate of completed secondary education** with a statement of results (for taking a bachelor’s degree program in BSUEL) or scan of legalized **bachelor’s degree diploma** with a statement of results (for taking a master’s degree program in BSUEL);
- a scan of your **passport**;

Invitations are processed within 40 days after the required documents submission **via e-mail** (umd@isea.ru) or **by post** (office 3-201, Baikal State University of Economics and Law, 11 Lenina St., 664003, Irkutsk, Russian Federation).

**Important!** The originals of educational documents are submitted **upon arrival**.

Invitation application deadline: August 15 each year.

Academic year start: September 1 each year.

## 2. Preparing the documents

### a) Educational documents

In order to get enrolled at the university you will be required to provide an **original of your legalized certificate of completed secondary education** with a statement of results (for taking a bachelor’s degree program in BSUEL) or a **legalized bachelor’s degree diploma** with a statement of results (for taking a master’s degree program in BSUEL) along with their **certified translations** into Russian. We highly recommend you to go through these procedures in your country of residence.

Depending on the country where your educational documents were obtained, going through the procedure of **educational documents recognition** may also be required.

For more detailed information on **legalization** and **recognition procedures** please go to <http://nic.gov.ru/ru/proc/lega>.

List of countries, educational documents of which DO NOT require legalization:

Azerbaijan	Tunisia	Lithuania
Yemen	Bulgaria	Finland
Romania	Democratic	Greece
Albania	People's Republic	Macedonia
Kazakhstan	of Korea	Croatia
Slovakia	Turkmenistan	Georgia
Algeria	Bosnia and	Moldova
Cyprus	Herzegovina	Czech Republic
Slovenia	Cuba	Iraq
Armenia	Uzbekistan	Mongolia
Kyrgyzstan	Hungary	Estonia
Tajikistan	Latvia	Italy
Belarus	Ukraine	Poland
People's Republic of China	Vietnam	Romania

## b) Language requirements

All undergraduate and post-graduate programs in BSUEL are taught **in RUSSIAN** except Master's Degree Programs "International Management" and "Banking and Finance" (taught **in English**). In this regard, we expect an international student to speak Russian at not lower than B1 level for taking a bachelor's degree program and B2 level for taking a master's degree program. The language proficiency level can be proved by **a Russian language certificate**.

**Important!** If you don't have a Russian language certificate, you can get one after taking a Russian language test at the University.

## 3. Going through physical examination

When applying for a student visa, the Russian Embassy or Consulate in your country of residence may require you to provide a physical examination report or HIV test results (for detailed requirements please consult the Russian Embassy or Consulate in your country of residence).

Please bring the **ORIGINAL** of your physical examination report with a fluorography stamp and its certified translation when come to study in Russia. It will be required for living in the university dormitory.

**Important!** If you did not go through full physical examination in your country of residence, it will be possible to do it on the spot after **one-year insurance purchase** at the university (required to be purchased by ALL international students). The approximate cost of the insurance certificate is 2500 RUB.

## 4. Fees and living costs

Average cost of living (per month)	RUB
One-year tuition fee* *paid at least for half a year	Varies depending on the program
Accommodation:	
• dormitory	400-600
• rented apartment	20000
Food	15000
Public transportation	1500

The figures for food and public transportation serve as estimates only and cannot be regarded as binding.

## 5. Semester start

The academic year consists of three semesters. The 1<sup>st</sup> semester usually runs from September to December, the 2<sup>d</sup> – from January till mid-March and the 3<sup>d</sup> – from mid-March till June. There is usually a two-weeks break in study between the 1<sup>st</sup> and 2<sup>d</sup> semesters.

We suggest that you arrive a few days before your semester start to get ready for your study here. Upon arrival you should **register at the International Relations Department** (office 3-201), namely, to go through migration formalities, conclude a study contract and resolve accommodation issues.

International Relations Department working hours: Monday – Friday, 9 a.m. – 5 p.m.

### How to get to the main campus?

*From the airport:* by public transport - bus # 80, 480, 20, trolleybus # 4 (12 RUB) to “Hudozhestvenny muzei” («Художественный музей») bus - stop or taxi (~ 250 RUB)

*From the railway station:* by public transport - bus # 16, 116, 80, 20, 64 (12 RUB) to “Hudozhestvenny muzei” («Художественный музей») bus - stop or taxi (~ 200 RUB)

# STYDING IN BSUEL

## 1. Migration formalities

### How to go through migration registration?

All foreign citizens entering this country are subject to the procedure of initial migration registration, therefore while crossing the state border of the Russian Federation you have to get a migration card with a border crossing mark.

When you arrive to Irkutsk, you are required within one working day to submit your **passport** and **migration card** to the **International Relations Department** of the University (building 3, office 201) for initial migration registration.

Along with the above-mentioned documents, you are required to submit a **university dormitory residence contract** (except for the students who arrived to the university for the first time). If you have **accommodation different from the dormitory**, you must submit a **notarized letter of consent signed by the apartment owner** or an **apartment rental agreement** to confirm that you have other accommodation.

**Important!** You have to go through the migration registration procedure **every time** you enter the territory of the Russian Federation!

### How to apply for a multiple-entry visa?

A multiple-entry visa and extension of period of stay up to one year are granted if you have:

- a letter of support from the International Cooperation Department of Ministry of Education and Science — ICD MES (government financing) and an order of admission for study or an order of transfer to the next academic year or
- a study contract along with an order of admission for study or an order of transfer to the next academic year.

In order to apply for a multiple-entry visa you should submit the following documents to the International Relations Department **40 days before your current visa expiration date**:

1. A copy of your passport and the passport itself. The passport expiration date must exceed or be equal to 18 months. The passport must contain at least two blank pages for visas;

2. A copy of your valid visa;
3. A copy of your migration card;
4. A copy of your letter of support from ICD MES or a copy of your study contract;
5. A multiple-entry visa state duty receipt (1600 rub.);
6. One photo (3x4) on mat surface paper (colored or black-and-white). If you are in glasses on your passport photo, you should also be in glasses on the photo for visa.
7. An original of the tear-off part of the notice form with Federal Migration Service (FMS) stamp certifying the migration registration (registration blank).

### **What documents should I have to stay in the Russian Federation?**

You may stay and move without any restrictions within the Russian Federation if you have the following documents:

1. The passport with a valid visa;
2. The migration card with a border crossing mark;
3. An original of the tear-off part of the notice form with Federal Migration Service (FMS) stamp certifying the migration registration (registration blank).

### **What to do if I lost my passport, registration blank or migration card?**

If your passport was lost (or stolen), first, you should report to the police and get an official note certifying the loss of your passport. After that, you can apply for a new passport in the Embassy or Consulate of your country.

After having obtained a new passport, you have to submit it to the International Relations Department of BSUEL along with the documents required for getting a new visa (see above).

You should also report to the International Relations Department of BSUEL and fill in the application for documents reissuance, namely, for your migration card and registration blank reissuance.

**It is strictly forbidden to work out of the university campus without an official work permission from migration authorities!**



## 2. Programs and Degrees

Pre-graduate Faculty (1 year)	Bachelor's Degree Programs (4 years)	Master's Degree Programs (2 years)	PhD Programs (3 years)
Graduation certificate	Bachelor's Degree Diploma	Master's Degree Diploma	PhD Degree Diploma

**Pre-graduate Faculty** of BSUEL offers the following additional educational courses for foreigners:

- Pre-graduate course for taking a Bachelor's degree program in BSUEL;
- Pre-graduate course for taking a Master's degree program in BSUEL (available only for partner universities);
- Russian as a foreign language;
- Individual classes of Russian as a foreign language.

<b>UNDERGRADUATE</b>	<b>POST-GRADUATE</b>
<p><b>Bachelor's Degree Programs (4 years)</b></p> <p><b>APPLIED INFORMATICS</b></p> <ul style="list-style-type: none"> <li>• Information Systems and Technologies in Management</li> </ul> <p><b>LAND DEVELOPMENT AND CADASTRE</b></p> <ul style="list-style-type: none"> <li>• Property Management</li> </ul> <p><b>FOREST MANAGEMENT</b></p> <p><b>PSYCHOLOGY</b></p> <ul style="list-style-type: none"> <li>• Psychology in Economics and Management.</li> </ul> <p><b>ECONOMICS</b></p> <ul style="list-style-type: none"> <li>• Business Economy and Entrepreneurship;</li> <li>• World Economy;</li> <li>• Finance and Credit;</li> <li>• Taxes and Taxation;</li> </ul>	<p><b>Master's Degree Programs (2 years)</b></p> <p><b>APPLIED INFORMATICS</b></p> <ul style="list-style-type: none"> <li>• Information Systems in Business;</li> <li>• Business Analytics;</li> <li>• Information Models and Economic Security Technologies.</li> </ul> <p><b>LAND DEVELOPMENT AND CADASTRE</b></p> <ul style="list-style-type: none"> <li>• Property Management</li> </ul> <p><b>FOREST MANAGEMENT</b></p> <p><b>PSYCHOLOGY</b></p> <ul style="list-style-type: none"> <li>• Social and Economic Psychology</li> </ul> <p><b>ECONOMICS</b></p> <ul style="list-style-type: none"> <li>• Business Economy and Entrepreneurship;</li> </ul>

<ul style="list-style-type: none"> <li>• Accounting, Analysis and Audit;</li> <li>• Economy of Oil and Gas Industry;</li> <li>• Economy of Investment and Construction Business and Property Management;</li> <li>• Commerce and Restaurant Business;</li> <li>• Russian-French Double Degree Program “World Economy”;</li> <li>• Russian-Chinese Double Degree Program “World Economy”;</li> <li>• Russian-French Double Degree Program “Finance and Credit”.</li> </ul> <p><b>MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>• Company Management;</li> <li>• Marketing and Advertising;</li> <li>• Small Business Management;</li> <li>• Russian-Chinese Double Degree Program “Company Management”.</li> </ul> <p><b>HUMAN RESOURCES MANAGEMENT</b></p> <p><b>STATE AND MUNICIPAL GOVERNANCE</b></p> <p><b>BUSINESS INFORMATICS</b></p> <p><b>COMMERCE</b></p> <ul style="list-style-type: none"> <li>• Logistics and Commerce</li> </ul> <p><b>SOCIAL WORK</b></p> <ul style="list-style-type: none"> <li>• Social Work Organization with Different Population Groups</li> </ul> <p><b>LEGAL STUDIES</b></p> <ul style="list-style-type: none"> <li>• Civil Law;</li> <li>• Criminal Law;</li> <li>• State and Administrative Law;</li> </ul>	<ul style="list-style-type: none"> <li>• Accounting, Analysis and Audit;</li> <li>• Economy of Oil and Gas Industry;</li> <li>• Energy Economy and Energy Business;</li> <li>• World Economy and International Business;</li> <li>• Analysis and Economic Systems Management.</li> </ul> <p><b>MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>• Sales and Marketing Management;</li> <li>• Strategic Company Management;</li> <li>• Controlling and Costs Management;</li> <li>• International Management;</li> <li>• Tourism and Hospitality Industry Management;</li> <li>• Engineering and Production management;</li> <li>• Transportation and Communications Enterprises Management.</li> </ul> <p><b>HUMAN RESOURCES MANAGEMENT</b></p> <p><b>STATE AND MUNICIPAL GOVERNANCE</b></p> <ul style="list-style-type: none"> <li>• System of Public Administration;</li> <li>• Contract System in Public Procurement.</li> </ul> <p><b>COMMERCE</b></p> <p><b>FINANCE AND CREDIT</b></p> <ul style="list-style-type: none"> <li>• Finance;</li> <li>• Banking and Securities;</li> <li>• Insurance and Risk Management;</li> <li>• Banking and Finance;</li> </ul>
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<ul style="list-style-type: none"> <li>• Russian-Chinese Double Degree Program.</li> </ul> <p><b>INTERNATIONAL RELATIONS</b></p> <p><b>JOURNALISM</b></p> <ul style="list-style-type: none"> <li>• International Journalism</li> </ul> <p><b>TOURISM</b></p> <ul style="list-style-type: none"> <li>• Tourism and Hospitality Business</li> </ul> <p><b>Specialist’s Degree Programs (5 years)</b></p> <p>Psychology in Power Structures; Economic Security; Customs Affairs ; National Security Legal Support;</p>	<ul style="list-style-type: none"> <li>• Economics and Finance of the Social Sphere.</li> </ul> <p><b>STATE AUDIT</b></p> <p><b>SOCIAL WORK</b></p> <ul style="list-style-type: none"> <li>• Economics, Law, Organization and Management in Social Work</li> <li>• Social Entrepreneurship and Social Work in Business</li> </ul> <p><b>JURISPRUDENCE</b></p> <ul style="list-style-type: none"> <li>• Civil Law and Procedure;</li> <li>• Economic Activity Legal Support;</li> <li>• State and Administrative Law;</li> <li>• Criminalistics, Forensics and Criminal Investigation;</li> <li>• Arbitral Procedure and Procuracy Supervision;</li> <li>• Criminal Law and Criminology.</li> </ul> <p><b>JOURNALISM</b></p> <p><b>PhD Programs (3 years)</b></p> <p>Computer and Informational Sciences; Informatics and Computer Technologies; Management in Technical Systems; Psychological Sciences; Economics; Sociological Sciences; Jurisprudence; Political Sciences and Regional Studies; Linguistics and Literature; Historical Sciences and Archaeology; Philosophy, Ethics and Religious Studies.</p>
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The more detailed information on the programs can be found on our website <http://abiturient.isea.ru/>

### 3. Admission Documents

Documents required for <b>admission</b> to	
Pre-graduate Faculty	Undergraduate and Post-graduate Programs
<ul style="list-style-type: none"> <li>• An original of a <b>legalized certificate of completed secondary education</b> with a statement of results (for the preparation course for taking a bachelor's degree program in BSUEL) or <b>legalized bachelor's degree diploma</b> with a statement of results (for the preparation course for taking a master's degree program in BSUEL);</li> <li>• A <b>certified translation in Russian of educational documents</b> (including the statement of results) into Russian;</li> <li>• An original of your <b>passport</b> with a pasted single-entry visa;</li> <li>• An original of your <b>migration card</b> with a border crossing mark;</li> <li>• 4 colored photos (3x4) on matte paper.</li> </ul> <p><b>NB!</b> If you don't have <b>legalized</b> education documents (if necessary) and its <b>certified translation</b>, we won't be able to admit you to the course chosen.</p>	<ul style="list-style-type: none"> <li>• An original of a <b>legalized certificate of completed secondary education</b> with a statement of results (for taking a bachelor's degree program in BSUEL) or <b>legalized bachelor's degree diploma</b> with a statement of results (for taking a master's degree program in BSUEL);</li> <li>• A <b>certified translation in Russian of education documents</b> (including the statement of results) into Russian;</li> <li>• An original of your <b>passport</b> with a pasted single-entry visa;</li> <li>• An original of your <b>migration card</b> with a border crossing mark;</li> <li>• 4 colored photos (3x4) on matte paper;</li> <li>• A Russian language certificate (B1 - for taking a bachelor's degree program, B2 - for taking a master's degree program) is welcomed, but not compulsory required.</li> </ul> <p><b>NB!</b> If you don't have a Russian language certificate, you can get one after taking a Russian test in the University. The entrants are also required to take <b>interim university exams</b> on special subjects depending on the program. (for more detailed information please go to <a href="http://abiturient.isea.ru/">http://abiturient.isea.ru/</a>)</p>

**Important!** The originals of documents are submitted upon arrival to the International Relations Department (3-201).

## 4. Accommodation

### University dormitory residence



Foreign students are provided with accommodation in well-furnished up-to-date dormitories located in Irkutsk downtown, only 15-20 minutes away by public transport from the main campus. The students are offered rooms shared by 3-4 people.

Address: 124/128 Baikalskaya St., Irkutsk

Safety: 24-hour security, access by authorization cards, authorized entry only.

The dormitory offers:

- fully-equipped kitchens;
- laundry facilities;
- shower rooms with comfortable shower units;
- classrooms for 14 people each;
- a sports-ground.

The dormitory is only 5-10 minutes walk from:

- food-and-commodities stores, a food market, cafes, 2 pizzerias, 3 restaurants (incl. the Chinese cuisine);
- City Hospital No. 1, Injury Care Center, Dental Care Center, Irkutsk Diagnostic Center, pharmacies;
- a movie-theatre and entertainment center “Barguzin”;
- Air- and railway tickets office;
- hair salons;
- clothing & shoes stores, souvenirs stores;
- local mobile operators’ offices, etc.



## How to get to the dormitory?

*From the main campus:* by public transport - bus # 16, 16к, 116, 24, 77, trolleybus # 3, 5, 7, 8 (12 RUB) to “Volzhskaya” bus - stop or taxi (~ 150 RUB)

*From the airport:* by public transport - bus # 45, 99 (12 RUB) to “Volzhskaya” («Волжская») bus - stop or taxi (~ 250-300 RUB)

*From the railway station:* by public transport - bus # 16, 116, 77 (12 RUB) to “Volzhskaya” («Волжская») bus - stop or taxi (~ 250 RUB)



## Off-campus residence

If you have accommodation different from the dormitory, you must submit to the International Relations Department a **notarized letter of consent signed by the apartment owner** or an **apartment rental agreement** to confirm that you have other accommodation **three days** upon arrival to Irkutsk.

## 5. Contacts

### International Relations Department

**Dr. Assia Kontrimovich, Head of International Relations Department**



International Relations Department provides visa support, helps our students with accommodation and administrative procedures. We are the link between an international student and regional authorities of all levels. Besides, the International Relations Department provides day-to-day support of international students' activities combining the efforts of all University departments. Our priority is your comfort and safety on the way to knowledge.

Our staff is looking forward to assisting you. Don't hesitate to contact us!

Our location: Office 3-201, Bld. No. 3, 11 Lenin St., Irkutsk, BSUEL

Tel.: (3952) 2-5555-0 ext. 129, 437, 438, 439, e-mail: [umd@isea.ru](mailto:umd@isea.ru),  
website: <http://welcome.isea.ru/>

Working hours: Monday – Friday, 9 a.m. – 5 p.m.

